

DRAFT
MINUTES OF THE NCCOQB Rule Review Special Committee

March 30, 2022

The meeting of the NC Code Officials Qualification Board Special Committee to Review Board Rules (“Committee”) was held at 1:00 P.M. on Wednesday, March 30, 2022, via WebEx teleconference.

Item 1.A.: Roll Call/Conflict of Interest Reminder

The Committee members were reminded of the potential for conflicts of interest and asked if any agenda items presented a conflict or potential conflict of interest. None were voiced.

The following Board appointed Committee members were present via video teleconference: (an asterisk*indicates attendance in person):

Rob Roegner*
Michael Crotts
Richard Ducker
Fleming El-Amin

Committee member Bettie Parker was absent. Board Chairman Bill Thunberg attended the meeting.

NCDOJ legal counsel Tom Felling attended.

NCDOI Staff in attendance by teleconference (*or in person) were as follows:

Sam Whittington
Beth Williams*
Rich Hall*
Terri Tart*
Mike Hejduk*
Chris McLamb*

Others in attendance by teleconference (*or in person) were as follows:

Brian Kelly
Ben Wesley
Eric Bradley
Paul Padgett
Mark Griffin
Shandy Padgett

Item 2 – Approval of Minutes

Ducker made a motion to approve the minutes of the February 17, 2022, committee meeting. Crotts seconded the motion and the motion carried as approved by a roll call vote.

Item 3 – Qualification Rules 11 NCAC 08 .0706

Hejduk shared the online portal that he has set up to house the documents the committee is working on. The portal houses all files and is publicly available at the following link:

<https://rise.articulate.com/share/bUu9BJTq3lo6wzF1V4gvJhJpbO66mfGc#/>

Roegner shared comments received by staff with the committee. Those submitting comments were Justin Floyd – Rocky Mount, Robert Yarborough – Clayton, Jack Hill - Mecklenburg, Jeff Vernon – Mecklenburg, and Jeff Griffin – Mecklenburg.

The committee discussed ICC’s certificate structure and the option of converting the current level I certificate too residential only.

The committee decided by consent to tackle the items in .0706 one part at a time and send them jointly to the Rules Review Commission.

Discussion centered on building certificates and the history of the Code Officials Qualification Board and the origins of standard courses and standard certificates. Level I qualification types, specifically education and experience qualifiers. License types and how they fit into the application process was discussed.

It was discussed converting level I certificates too residential only. The issue with this approach is the fact that current level I inspectors can do some small commercial inspections. We will need a bridge course to move them to level II if they need to continue to do commercial inspections. Hejduk pointed out that area is tied to occupancy load and that is where the size limits in the table for the levels derives from. The higher levels equate to higher risk. Felling raised the concern of removing the ability to inspect commercial at level I.

Crotts made a motion to send a survey to jurisdictions and the associations asking for input on changing the levels, El-Amin seconded the motion. The motion carried. Ducker asked about ICC and what other states are doing. Hejduk will send a survey to jurisdictions and the associations concerning building certificates and Roegner will investigate what other states are doing. Ducker asked the survey to be broken out by size of municipality.

Technical supervision was discussed in relation to what was required to be a technical supervisor. There is no certification or requirement to be a technical supervisor beyond holding a certificate at the level being sought. There is no requirement to hold any certificate to oversee a department, and in many cases, there is a planning director that doesn’t hold a certificate. Should there be a chief building official certificate, and should it be required in every jurisdiction?

Qualification by licensure and what licensure level should be required was discussed. The definition of specially licenses was compared to out of state licensing. Out of state licensed applicants must provide the documentation for evaluation of their application. We should not be going to other states to be evaluating out of state applicants. Some states issue a contractor’s license with trade licenses without any additional testing.

The next meeting was set for Wednesday, May 4th at 1 pm.

Chairman Roegner adjourned the meeting.

Respectfully submitted,

A handwritten signature in black ink that reads "Rob Roegner". The signature is written in a cursive style with a horizontal line at the end.

Rob Roegner, Chairman
Rules Review and Update Special Committee