

**NC Department of Insurance
Office of the State Fire Marshal - Engineering Division
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Inspection Department Records Retention

Code: 2018 Administrative Code and Policies

Date: March 20, 2019

Section: GS 153A-373 and 160A-433

Question:

How long must inspection department records be kept?

Answer:

The Division of Historical Resources, Archives and Records Section of the NC Department of Cultural Resources publishes a Records Retention and Disposition Schedule for all city and county agencies. Records retention periods for building inspection departments are included in this publication. Records must be stored for the periods listed in the schedule. Departments not having a copy of this publication should contact their city or county manager or the NC Archives and Records Section at 919-733-3540.