



North Carolina Code Officials Qualification Board  
Education and Research Committee

# Agenda

**October 19, 2022 2:00 PM**

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1. Introduction - The Education and Research Committee shall be responsible for (a) developing and approving pre-service and in-service educational programs for code officials and (b) conducting and encouraging research in code enforcement, administration, and education.
  - A. Roll Call / Conflict of Interest Reminder
    - Committee Chair, Karen Tikkanen
    - Committee Member, Andy Matthews
    - Committee Member, Mack Summey
    - Committee Member, Stephen Terry
    - Committee Member, Montrena Hadley
  
2. Discussion Items
  - A. Apprenticeship Pilot Program for NCORR, temporary rule changes similar to RCI.
  - B. Board Course instructors to discuss changes to update courses from 2018 to 2024 Codes.
  - C. Update the Board Course Guidelines (circa 2006 attached) and/or proposed rule-making.
  - D. Split the Building Level 1 course COD 3105 into two (2) separate courses – one for the Building Code (Commercial), one for the Residential Code (1&2 family dwellings).
  - E. Increase the class time for Building Level 1 from 6 days total to 10 days total. Currently instructors and the course outline spend about 3 days in each book. Increased time and splitting the course would result in two (2) five day courses.
  - F. Provide an additional 3-month self-study option with three (3) proctored 50 question End-of-Course tests as an alternate to the in-class proctored 80 question test.
  - G. Allow other sponsors to teach the Board courses in addition to the community college system. Continuing issues with each community college setting their own required minimum class size and availability/cancellation of courses as well as faculty pay rates. Law and Administration, UNC Chapel Hill.
  
3. Adjournment