

**BUILDING INSPECTORS INSPECTION FORM  
FOR CENTERS IN A RESIDENCE LICENSED FOR  
3 TO 12 PRESCHOOLERS**

**NAME OF OPERATION** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_ **TELEPHONE:** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**BUILDING INSPECTORS CERTIFICATE**

1. Buildings are required by the licensing agency to meet the Building Code in effect when an application for licensure is submitted to the regulating agency. Does the building listed above, to the extent observable, meet the current North Carolina Building Code? Yes\_\_\_\_ No\_\_\_\_

2. If no, list question numbers which do not comply, explain the violation and whether equivalent protection for the safety of the children is provided:  
1) \_\_\_\_\_  
2) \_\_\_\_\_  
3) \_\_\_\_\_  
4) \_\_\_\_\_

3. Are any of the above violations of a life safety concern? Yes\_\_\_\_ No\_\_\_\_  
If yes, please list question numbers \_\_\_\_\_

4. In your opinion based on the violations listed above, do you recommend that the Division of Child Development issue a provisional license to allow time for correction of the violations? Yes\_\_\_\_ No\_\_\_\_  
If yes, how long (30-60-90 days) and for which violations? \_\_\_\_\_

**(Note: All violations must be corrected before a license can be issued unless a provisional time period is recommended or equivalent protection is documented.)**

5. Number of rooms approved for occupancy by children? \_\_\_\_\_  
**(Attach sketch of building with rooms identified)**

6. Specify any local zoning restriction: \_\_\_\_\_

Signature of Inspector \_\_\_\_\_/Date \_\_\_\_\_

Jurisdiction \_\_\_\_\_/Phone: \_\_\_\_\_

The Inspectors Certificate and Building Inspection Form is required to be completed in its entirety before the Division of Child Development can consider the document complete. All questions must be answered; any NO answers must have a written explanation.

Developed through the cooperation of the Division of Child Development and the Engineering Division of the Department of Insurance. Please note that the inspection forms do not cover all areas of the Code, but are intended to be used as a guide for the local inspector. If additional Code items which are not addressed on these forms are found to be in violation of the Code, please document them on the back of this form.

**Prepare in quadruplicate: Original & copy to Division of Child Development, 1 copy kept by inspector, 1 copy kept by operator.**

Identification # \_\_\_\_\_  
County \_\_\_\_\_  
Date of Inspection \_\_\_\_\_

**CENTERS IN A RESIDENCE (3 - 12 PRESCHOOLERS) BUILDING INSPECTION FORM**

1. Does the building meet the intent of the Building Code for R4 Occupancy? Yes \_\_\_ No \_\_\_
2. If an addition has been built for this use, does it meet the Building Code? N/A \_\_\_ Yes \_\_\_ No \_\_\_  
(N/A if no new addition)
3. Do interior wall and ceiling finish materials meet the flame-spread ratings as required by the Minimum Interior Finish Classification Table, NCBC? Yes \_\_\_ No \_\_\_
4. a. Does each room used for child care purposes have, on that level, access to two remotely located outside doors? Yes \_\_\_ No \_\_\_  
\*\* IF answer is yes, skip to Question 5. If 4a is no, answer 4b.
- b. Is an exterior door located in each room used for child care purposes? Yes \_\_\_ No \_\_\_  
\*\* If answer is yes, skip to Question 6.
5. Are all rooms located so as not to have a dead-end distance in excess of 20 feet? Yes \_\_\_ No \_\_\_
6. Is the exit door located no more than 48" above grade? Yes \_\_\_ No \_\_\_  
\*\* If answer is no, Is a ramp or pathway to grade provided? Yes \_\_\_ No \_\_\_
7. Do all locks on doors require no more than one operation to release the door? Yes \_\_\_ No \_\_\_
8. Does this building have a manually operated fire alarm system (electrically installed system with pull box stations)? Yes \_\_\_ No \_\_\_
9. Are all unoccupied spaces, such as basements, laundry rooms, and fossil fuel fired furnace rooms provided with approved labeled automatic smoke and/or heat detectors? Yes \_\_\_ No \_\_\_
10. Is the total area of all windows in the child care room equal to or greater than 8% of the floor area or is artificial light provided? Yes \_\_\_ No \_\_\_
11. Is one-half of the window area openable, or is the space mechanically ventilated with a minimum of 5 air changes of fresh air per hour? Yes \_\_\_ No \_\_\_
12. Are all fuel-burning space heaters, fireplaces, and floor furnaces, which are listed and approved, provided with a protective screen attached securely to a substantial support in such a way that children will not be burned? N/A \_\_\_ Yes \_\_\_ No \_\_\_

**HEATING SYSTEMS/MECHANICAL**

13. Is the building free of unvented fuel burning or portable electric space heaters? Yes \_\_\_ No \_\_\_
14. Have air conditioning, ventilation, heating, cooking, and other service equipment been inspected and approved by the appropriate inspectors? Yes \_\_\_ No \_\_\_

Identification # \_\_\_\_\_

County \_\_\_\_\_

Date of Inspection \_\_\_\_\_

15. Is combustion and ventilation air for boiler or heater rooms taken directly from and discharged to the outside of the building (N/A if electric heat is installed)?
- N/A \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

**PLUMBING**

16. Do the visible and accessible portions of the plumbing system comply with applicable sections of the Plumbing Code as determined by the appropriate inspector?
- Yes \_\_\_\_\_ No \_\_\_\_\_

Date Inspected \_\_\_\_\_

**ELECTRICAL**

17. Do the visible and accessible portions of the electrical system comply with applicable sections of the Electrical Code as determined by the appropriate inspector?
- Yes \_\_\_\_\_ No \_\_\_\_\_

Date Inspected \_\_\_\_\_

**ACCESSIBILITY CODES**

18. Does this building comply with applicable State Building Codes for access/use by persons with disabilities?
- Yes \_\_\_\_\_ No \_\_\_\_\_