

**Certification Board Meeting  
Rowan Cabarrus Community College  
Salisbury, NC**

**June 11, 2019**

**Members Present:**

Kevin Gordon, Chairman  
Terry Foxx  
Walter Gardner  
Alex Collazo  
Joel Faircloth

Ken Hogue  
Jim Hanline  
Josh Smith  
Tim Pennell  
Wes Hutchins

**Staff Present:**

Kim Williams  
Caitlin Rollins  
Derrick Clouston  
Matt Thorpe  
Scott Hackler  
Tony Robinson

Jessica Lashbrook  
Michael Caviness  
Greg Palmer  
Mike Williams  
Shawn Haynes  
Anthony Killough

Chairman Kevin Gordon called the meeting to order at 10:00AM

Jimmy Hensley and David Bullins are excused from today's meeting.

Wes Hutchins gave the invocation.

Chairman Kevin Gordon noted a correction change to the Closed Session statute, listed on the Agenda as N.C.G.S. 143-318.18(6), to N.C.G.S. 143-318.11(6).

Jim Hanline moved to approve the agenda with the above-mentioned change. Wes Hutchins seconded.

**Standing Committee Reports:**

OSFM Update – Kim Williams sat in for Brian Taylor.

**Fire and Rescue Commission:**

Wayne Bailey has retired from OSFM.

Shawn Haynes has replaced him as the Region 1 Certification Specialist.

NFA Weekend will be held the week before Thanksgiving, November 22 – 24, 2019.  
Information to be announced by July 1, 2019.

The 2019 Leadership course will be held in Raleigh the week of Oct. 7<sup>th</sup>. More information TBA.

Legislative Updates:

House Bill 220, which provides rule-making authority to the Fire and Rescue Commission, is pending the Governor's signature.

### **Ad Hoc Committee Reports:**

Computer Testing Committee –

Ken Hogue met with Gaston Community College.

Further research must be done regarding Vendors, Legislative inquiries, Funding, etc.

As an example, OEMS should be researched to see how their operations work.

Vendor demos for computer-based testing were suggested for the SAFRE conference.

Chief 101 Committee-

The 2020 Chief 101 re-write committee meets this afternoon.

### **Old Business:**

#### **Charlotte Fire Department Certification Testing**

Charlotte Fire Department concerns with testing delivery were presented by Matt Thorpe.

A list of infractions to the testing policy were provided and discussed.

Pro Board certification classes are to be run through the OSFM Training Division only.

Terry Foxx made a motion to have Charlotte FD use paper tests until statewide electronic testing is available. Wes Hutchins seconded.

Vote: 6 Aye, 4 No.

Motion passed.

### **2018 Instructor Upgrade**

Qualified Instructors who missed the Instructor Upgrade may take any available Indoctrination course until December 31, 2019 and receive credit for the 2018 Instructor Upgrade. OSFM has already successfully run several Indoctrination courses and reinstated several instructor qualifications.

## **New Business:**

Matt Thorpe delivered the 2020 Certification changes and new programs, included in packet insert.

NFPA 1041 - There are minor changes to the Instructor standard. Instructor I, II, & III re-qualifications will be provided on-line. Joel Faircloth made a motion to approve NFPA 1041 changes as presented. Wes Hutchins seconded. Motion approved.

Live Fire Instructor and Live Fire Instructor In-Charge will be reviewed and recommendations will be brought before the board. Tim Pennell made a motion to stop conducting LP Gas Qualification Courses until the program is reviewed and updated. Walter Gardner seconded. Motion passed.

NFPA 1001 – FIP 3000 FF I & II block classes was discussed. Josh Smith made a motion to require students to pass a final exam to receive credit for FF 1 and FF2 certification when using the FIP 3000 format. Credit will not be given for individual classes if a student fails the FIP 3000 final exam. Tim Pennell seconded. Motion approved.

NFPA 1001 – Jim Hanline made a motion to accept the Block format for FF 1 and 2 to begin July 1, 2020. Students will have until December 31, 2021 to complete single course (FIPS) FF 1 and 2 formats. Wes Hutchins seconded. Motion approved.

### **NFPA 1002**

Driver Operator instructor re-qualifications will be offered online. Driver Operator Mobile Water Supply will contain additional material regarding hauling water. Joel Faircloth motioned to approve changes as presented to the Driver Operator Program. Kevin Gordon seconded. Motion approved.

NFAP 1072 – Hazmat and Hazmat Mission Specific changes discussed.

Terry Foxx made a motion to approve changes as presented to the Haz Mat Program. Kevin Gordon seconded. Motion approved.

NFPA 1407 – RIC program changes discussed.

RIC instructors must be qualified to teach FF 1 and 2 to teach the RIC Program.

Ken Hogue made a motion to approve changes as presented to the RIC Program. Josh Smith seconded. Motion approved.

Airport FF and Marine FF will have date changes but still be the same standard. All currently qualified Instructors will be given qualification credit for the new edition.

TIMS (FIP-7000) proposal - Terry Foxx made a motion to give TIMS course credit to all instructors qualified in FF, TR and Driver Operator effective July 1, 2019.

Tim Pennell seconded. Motion approved.

### **Delivery Status Requests**

Greg Palmer presented a Delivery Status request from Jacksonville Fire & Emergency Services. Jacksonville will continue its relationship with Coastal Carolina Community College. Jim Hanline made a motion to approve. Alex Collazo seconded. Motion Approved.

Shawn Haynes presented a Delivery Status request for Lake Toxaway Fire & Rescue. Lake Toxaway F & R has a burn building and Hazmat, Rescue, and Firefighter instructors. Walter Gardner made a motion to approve. Alex Collazo seconded. Motion approved.

### **Hybrid Applications**

Kim Williams presented for Wayne Bailey an application for Hybrid or Online Delivery for Blue Ridge Community College. Jay Alley spoke on behalf of Blue Ridge Community College. Wes Hutchins made a motion to approve. Jim Hanline seconded. Motion approved.

Kim Williams presented an application for Hybrid or online delivery for Catawba Community College. Wes Lail spoke on behalf of Catawba Community College. Terry Foxx made a motion to approve. Tim Pennell seconded. Motion approved.

Motion for the benefits of the Instructor Society be included in the Indoctrination course by Jim Hanline. Terry Foxx seconded. Motion approved.

### **Announcement of Closed Session pursuant to NCGS 143-311.18(6)**

Motion to return to open session by Terry Foxx. Walter Gardner seconded. Motion approved. Meeting returned to open session at 12:30 PM.

### **Next Meeting:**

The next Certification Board meeting will be September 10, 2019.

Motion to adjourn by Wes Hutchins. Josh Smith seconded.

Meeting adjourned at 12:32 PM.

Respectfully Submitted,  
Jessica Lashbrook