

**Certification Board Meeting  
Waco Fire Department**

**December 8, 2020**

**Members Present**

Kevin Gordon, Chair	Tim Pennell
Terry Foxx, Vice Chair	Chris Davis
Kim Williams	Ken Hogue
Jim Hanline	Wes Hutchins
Derrick Clouston	Josh Smith

**Members Via Zoom**

Walter Gardner  
Joel Faircloth  
David Bullins

**Staff Present**

Brian Wade	Shawn Haynes
Michael Caviness	Scott Hackler
Greg Palmer	Joanne Kurtz
Matt Thorpe	Tony Robinson

**Others**

Tom Felling via Zoom

Chair Kevin Gordon called the meeting to order at 1:03pm.

Terry Foxx made a motion to approve the agenda with the addition of two items; Felonies and Styer’s letter. Jim Hanline seconded. Motion passed.

Wes Hutchins made a motion to approve the March 10, 2020 meeting minutes. Ken Hogue seconded. Motion passed.

**Standing Committee Reports – OSFM**

Kim Williams

- Senior DOI staff has already been meeting and working on legislative and budget needs for 2021- 2022.
- Commissioner has asked All DOI Division Managers for their short and long term goals for the year.
- Brian Taylor has been working with RTI International and NC DHHS on a COVID survey and a SlowCOVIDNC APP to provide something for 1<sup>st</sup> responders to document digital

tracing in case of sickness or LODD. Contact Brian or Mike if you have questions.  
FIREHOUSE Magazine just ran a story on the partnership.

- Always remember to go to our website or social media to see our quarterly newsletter or monthly Prevention Pipeline newsletter.
- NFA Weekend cancelled

Brian Wade

Live Fire Program – 23 requalification classes with 133 students have been completed. Six LP Gas classes with 126 students have been completed. There are nine classes left to be conducted.

NC was approved to purchase a mobile prop through the AFG grant program. This will be used to conduct programs in rural areas around midyear of 2021.

### **Ad Hoc Committees - None**

### **Old Business – None**

### **New Business**

- **NC FIT Certification** – Chair Kevin Gordon  
Updated the Cert Board members on a letter from the NCIAAI requesting an appeal to reverse the decision of the Commission to remove the equivalency process for the FIT certification prerequisite.
- **Haz Mat Specialist** – Chair Kevin Gordon  
Reviewed the NFPA Haz Mat Certification Equivalent Chart. Terry Foxx made a motion to stop issuing Haz Mat Specialty certifications. Seconded by Ken Hogue. Motion passed.
- **Fire Officer I & II** – Matt Thorpe reviewed the attached proposal. Jim Hanline made a motion to accept the Fire Officer I and II proposal. Seconded by Wes Hutchins. Motion passed.
- **Fire Officer III & IV** – Matt Thorpe reviewed the attached proposal. Derrick Clouston made a motion to create a Fire Officer Committee to update/rewrite the Fire Officer III and IV programs. Seconded by Wes Hutchins. Motion passed.

- **Technical Rescuer** – Matt Thorpe reviewed the proposal for the TR program.

Ken Hogue made a motion create a Technical Rescuer 1006 Committee. Seconded by Terry Foxx. Motion passed.

### **Gary Styers Letter- Chair Kevin Gordon**

Updated the members on a letter requesting online of the High School Firefighter Certification Program.

### **Felonies – Kevin Gordon**

Two certification applications have been submitted for review. Kevin Gordon made a motion to forward to the Fire and Rescue Commission for review. Ken Hogue seconded. Motion passed.

Ken Hogue made a motion to recommend that applicants with felonies be denied certification. Jim Hanline seconded. Motion passed.

### **Surf City Delivery Agency Request – Greg Palmer presented request for Delivery Agency Request**

Terry Foxx made motion to approve the request, Ken Hogue seconded motion. Motion passed.

**N. Lenoir Delivery Agency Request for Additional Levels – Greg Palmer presented request for additional levels. Jim Hanline made a motion to approve the request, Terry Foxx seconded motion. Motion passed.**

**East Howellsville Fire Department Delivery Agency Request – Greg Palmer presented request for Delivery Agency Request. Josh Smith made a motion to approve the request, Jim Hanline seconded motion. Motion passed.**

**Winnabow Volunteer Fire Department Delivery Agency Request - Greg Palmer presented request for Delivery Agency Request. Terry Foxx made a motion to approve the request, Ken Hogue made a motion to approve the request,**

**Wilmington Fire Department Delivery Agency Request Additional Levels – Greg Palmer presented request for additional levels. Chris Davis made a motion to approve the request, Wes Hutchins seconded motion. Motion passed.**

**Morrisville Fire Department Delivery Agency Request – Scott Hackler presented request for Delivery Agency Request. Tim Pennell made a motion to approve the request, Chris seconded motion. Motion passed.**

**Efland Fire Department Delivery Agency Request Additional Levels – Scott Hackler presented request for Delivery Agency Request. Request tabled.**

**New Salem Delivery Agency Request – Michael Caviness presented request for Delivery Agency Request. Jim Hanline made a motion to approve the request, Josh Smith seconded motion. Motion passed.**

**Gerton Delivery Agency Request – Shawn Haynes presented request for Delivery Agency Request. Wes Hutchins made a motion to approve the request, Tim Pennell seconded motion. Motion passed.**

**Cleveland C.C. Hybrid Request** - Shawn Haynes presented request for Hybrid Request. Wes Hutchins made a motion to approve the request, Ken Hogue seconded motion. Motion passed.

Ken Hogue a motion to place moratorium on the delivery agency request process. Terry Foxx seconded motion. Motion passed

**Election of Chair & Vice Chair:** Michael Caviness

Derrick Clouston nominated Kevin Gordon for Chair. No other nominations. Kevin Gordon elected to Chair by acclamation.

Tim Pennell nominated Terry Foxx for Vice Chair. No other nominations. Terry Foxx elected to Vice Chair by acclamation.

Terry Foxx moved that the Certification Board go in to closed session, and that the members of the public be cleared from the room during the pendency of this discussion pursuant to N.C.G.S. 143-318.18(6).

**Moved to Open Session:** Ken Hogue motioned to accept the Lee Sudia investigation report as presented by Certification Specialist Greg Palmer and to recommend to the commission to accept the consent order signed by Lee Sudia. Seconded by Terry Foxx. Joel Faircloth recused himself. Motion passed.

**Upcoming Meeting Schedule for 2021:**

**Certification Board Meetings:**

1. March 09, 2021
2. June 08, 2021
3. September 14, 2021
4. December 14, 2021

**Location:** Kernersville Fire Department, 1180 NC Hwy 66 South, Kernersville, NC 27284

**Fire and Rescue Commission:**

1. January 12, 2021
2. April 13, 2021
3. July 13, 2021
4. October 12, 2021

**Location:** Kernersville Fire Department: 1180 NC Hwy 66 South Kernersville, NC 27284: in months of January and July.

**Location:** Eastern NC for the April meeting and Western NC for the October meeting.

**Adjournment:**

Josh Smith made a motion to adjourn. Terry Foxx seconded. Meeting adjourned at 3:15 pm.

Respectfully Submitted,  
Joanne Kurtz