

## MEETING MINUTES

Certification Board Meeting – December 1, 2022

Location: Grady Swisher Center- Kernersville, NC

### Members Present:

Kevin Gordon, Chair  
Terry Foxx, Vice Chair  
Josh Smith  
Wes Hutchinson

Jim Hanline  
Derrick Clouston  
David Bullins  
Brian Wade

Tim Pennell  
Chris Davis  
Joel Faircloth  
Ken Hogue

### Members Excused:

Walter Gardner, Jr.                      Alex Collazo

### Staff Present:

Paul Ward  
Bruce Hodges

Matt Thorpe  
Shawn Haynes

Katherine Burton

Meeting called to order at 10:00 AM by Chair Kevin Gordon.

Chair Kevin Gordon reviewed the Meeting Agenda and opened the floor for any additions to New Business. No additions requested.

Review of meeting minutes from September 2022 Certification Board meeting. Terry Foxx made motion to approve minutes as submitted. Motion seconded by Joel Faircloth. Motion passed.

### Standing Committees/Reports-

**No OSFM Update**

**No Ad Hoc committee updates**

### Old Business- Kevin Gordon

#### Live Fire Training in FF Ops 9 Course – Derrick Clouston

Proposal presented at September meeting that firefighters under the age of eighteen be allowed to take Fire Ground Ops 9 once they have successfully completed all other FF/Haz Mat modules. In September, the Board supported postponing decision to collect additional information on establishing whether there is an employer/employee relationship, specifically in relation to stipends or pay per call and other potential liability issues. Derrick Clouston found that Worker's Compensation is paid for due to status as a volunteer firefighter. Discussion on specifics of program implementation and process individuals would use to submit a request to participate in Fireground Ops 9. Derrick Clouston made motion to approve proposal. Terry Foxx seconded. After additional discussion, motion passed.

### New Business- Kevin Gordon

**Chief 101 Updates/Changes** – Interest expressed in previous meeting to change instructor requirements and provide an annual update instead of an update every five years. The initial Chief 101 course would stay the same but annual updates would reflect each year's changes. Proposed "Chief 101 Instructor Qualification Requirements" document provided to members for review. No action to be taken at this meeting. A vote to take place on proposal will be held at a special meeting in January 2023.

**Fire Officer VI** – Proposal to move Fire Officer IV from a portfolio to classroom delivery. Two options for certification would be available. Option 1: Create a matrix for presently credentialed CPSE/EFO officers reflecting they have met program requirements. Once approved, the Fire Officer IV candidate may sit for an exam. Option 2: Fire Officer IV candidate must meet prerequisites, complete in-person course and then sit for an exam. Proposed “*Fire Officer IV*” document provided to members for review. No action to be taken at this meeting. Voting on the proposal to take place at special meeting in January 2023.

**Volunteer Firefighter ISO Certificate** -Proposal for training program that would allow fire departments to train their volunteer firefighters to a NFPA 1001 based program, with reciprocal credit towards ISO training requirements. The program would also provide an option for completing the accredited Firefighter Certification program. Proposed “*Volunteer Firefighter ISO 580G Certificate (Non-Certification)*” document provided to members for review. No action to be taken at this meeting. Voting on proposal to take place at special meeting in January 2023.

**Certification Board Terms- Kevin Gordon**

Wes Hutchins appointed Jason Edwards to take seat vacated by Wes Hutchins.

**Next Commission Meeting** is scheduled for January 10<sup>th</sup>, 2023.

**Next Certification Board Meeting** is scheduled for January 5<sup>th</sup>, 2023 via Zoom.

With no other business, Terry Foxx made motion to adjourn. Seconded by Joel Faircloth. Motion passed.

Meeting Adjourned at 11:20 PM

Respectfully Submitted,  
Katherine M. Burton