

## MEETING MINUTES

Certification Board Meeting – June 08, 2023

Location: Grady Swisher Center- Kernersville, NC

### Members Present:

Kevin Gordon, Chair	Alex Collazo	Ken Hogue
Terry Foxx, Vice Chair	Derrick Clouston	Chris Davis
Jason Edwards	David Bullins	Joel Faircloth
Wes Hutchinson	Brian Wade	Brian Taylor

### Members Excused:

Jim Hanline                      Doug Bissette                      Josh Smith

### Vacancy:

Tim Pennell position

### Staff Present:

Paul Ward	Greg Palmer	Katherine Burton
Bruce Hodges	Ashley Iceman	David Morris

Meeting called to order at 10:00 AM by Chair Kevin Gordon.

Chair Kevin Gordon reviewed the Meeting Agenda and opened the floor for any additions to New Business. No additions requested.

Review of meeting minutes from May 2023 Certification Board meeting. Ken Hogue made motion to approve minutes as submitted. Motion seconded by Terry Foxx. Motion passed.

### Standing Committees/Reports-

#### OSFM Update:

Brian Taylor speaks regarding the following:

- OSFM Staff still working remotely due to Rock Quarry Road building not completed at this time.
- Discussion of proposal for OSFM staff to no longer work under the commissioner.
- Updates to new training facility in Stanley County.

Brian Wade speaks regarding the following:

- Discusses some updates towards TR, stated the new textbooks have been ordered.
- Introduces new OSFM staff present.

#### Ad Hoc committee updates:

TR committee in place and working towards changes agreed upon at last cert board meeting.

#### Old Business:

-David Bullins speaks regarding hybrid instructor 1 class that was offered through Pitt Community College. After discussion a motion was made by David Bullins to allow instructor 1 to be offered in the hybrid format. Seconded by Alex Collazo. Motion passed. Also, a motion was made by Kevin Gordon to allow staff to update the policy regarding instructor 1 to present at the next meeting. Motion seconded by Alex Collazo. Motion passed.

## New Business

***Delivery agency request from Jacksonville tabled due to no presence of staff.***

### **Felony Application and Cert Board policy 200.08**

-Brian Wade speaks regarding felony issues that have been discussed at past meetings. Document handed out regarding PPM 200.08. After further discussion from the certification board and the attorney some suggestions were recommended.

Attorney recommendations:

1. Add or any felony under article Chapter 14.
2. Adopt rules and go through the policies.

A motion was made by Derrick Clouston to allow the changes to individuals with felonies for certifications after amending the policy with edits recommended by the attorney under Chapter 14. Seconded by Ken Hogue. Motion passed.

### **New business agenda amendments**

Motion made by David Bullins to amend the agenda for new business to discuss swift water changes requested. Seconded by Jason Edwards. Motion passed.

After discussion from the board regarding the request from the community colleges to split up the courses of surface water and swift water a motion was made by Derrick Clouston to take the request to the TR committee to come up with a policy and present at the next cert board meeting. Seconded by Alex Collazo. Motion passed.

### **Elections:**

The floor was opened for elections by Greg Palmer at 10:55 A.M.

#### **Chair Position**

Walter Gardner nominated Terry Foxx for the chair position. Seconded by Kevin Gordon.

Ken Hogue made a motion to close nominations for chair position. Seconded by Joel Faircloth.

All in favor, Terry Foxx appointed to Chair position.

#### **Vice Chair Position**

Joel Faircloth nominated Derrick Clouston for the vice chair position. Seconded by Ken Hogue.

Terry Foxx made a motion to close nominations for vice chair position. Seconded by Joel Faircloth.

All in favor, Derrick Clouston appointed to Vice Chair Position.

**Next Commission Meeting** is scheduled for July 11, 2023.

**Next Certification Board Meeting** is scheduled for September 7, 2023.

With no other business, Derrick Clouston made motion to adjourn. Seconded by David Bullins. Motion passed.

Meeting Adjourned at 11:20 A.M.

Submitted by:  
Ashley Iceman