

MEETING MINUTES

Certification Board Meeting – May 18, 2023

Location: Grady Swisher Center- Kernersville, NC

Members Present:

Kevin Gordon, Chair	Jim Hanline	Tim Pennell
Derrick Clouston	David Bullins	Joel Faircloth
Brian Wade	Walter Gardner	

Via Teams:

Terry Foxx	Doug Bisette	Ken Hogue
------------	--------------	-----------

Members Excused:

Jason Edwards	Alex Collazo	Josh Smith
---------------	--------------	------------

Staff Present:

Paul Ward	Greg Palmer	
Bruce Hodges	Katherine Burton	Ashley Iceman

Meeting called to order at 1:00 PM by Chair Kevin Gordon.

Announcement made by Tim Pennell, May 18th meeting will be his last meeting due to personal reasons. Resignation letter submitted to Chair, Kevin Gordon.

Chair Kevin Gordon reviewed the Meeting Agenda and opened the floor for any additions to New Business. Motion made by Derrick Clouston to approve agenda presented. Motion seconded by Jim Hanline. Motion passed.

Review of meeting minutes from December 2022 and January 2023 Certification Board meetings. David Bullins made motion to approve minutes as submitted. Motion seconded by Joel Faircloth. Motion passed.

Standing Committees/Reports-

No Ad Hoc committee updates

OSFM Update:

Brian Wade spoke on behalf of OSFM with an update on the Under 18 Fireground Ops 9 participation verification. Process is in place for the system to verify prerequisites. Katherine Burton is working with IT staff to finish out verification request process.

Old Business-

No old business presented at this time.

New Business- Kevin Gordon

New Business- Kevin Gordon

TR PROGRAM:

Handouts towards TR program passed out regarding program layout and suggestions for updates. Greg Palmer spoke on

NFPA 1006 edition changes and IFSAC accreditation requirements. To maintain IFSAC program accreditation, the committee has until December 2023 to make changes. Kevin Gordon reviewed handouts and opened the floor to any suggestions towards updates.

Committee suggest updates to the program as followed:

Chapter 5 Ropes Rescue- make as a gateway course

Chapter 8 (Common Passenger Vehicle)- Update

Chapter 9 (Heavy Vehicle Rescue)- Create after 12/31/23 as a new course

Chapter 13 (Machinery Rescue)- Add Ag to this section

Chapter 17 (Surface Water Rescue) and Chapter 18 (Swiftwater Rescue)- Keep Chapters together

Update chapters:

Chapter 6 Structural Collapse

Chapter 7 Confined Space

Chapter 11 Wilderness Search and Rescue

Chapter 12 Trench Rescue

Chapter 19 Dive rescue

Motion made by David Bullins to approve the updates suggested above by the committee. Motion seconded by Joel Faircloth. Motion Passed.

Motion made by David Bullins to keep specialty programs how they stand currently. Motion seconded by Jim Hanline. Motion passed.

After discussion of material used for the current TR program a motion was made by Walter Gardener to use the Jones and Bartlett textbook as reference course materials. Motion seconded by Derrick Clouston. Motion passed.

Certification regarding a Felony:

Topic brought up by Brian Wade regarding a letter that had been received by OSFM from an individual currently in prison trying to obtain a copy of their fire training transcript. After discussion by members, it was determined that the transcript is a public record. Also, discussed for OSFM to look into a way to put some form of documentation on transcripts stating certification revoked due to felony charge. No motion made at this time towards topic.

Motion made by Walter Gardner to turn the certification board meeting to closed session for next topic of discussion. Motion seconded by Jim Hanline. Motion passed.

Minutes discussed during closed session documented on separate attachment.

Motion made by Derrick Clouston to go back into open session. Motion seconded by Jim Hanline. Motion passed.

Members and other public parties who rejoined session had no further business to discuss.

Next Certification Board Meeting is scheduled for June 8th, 2023.

With no other business, Joel Faircloth made motion to adjourn. Seconded by Derrick Clouston. Motion passed.

Meeting Adjourned at 2:30 PM

Submitted by: Ashley Iceman