

MEETING MINUTES

Certification Board Meeting – September 7, 2023

Location: Kernersville Fire Department- Kernersville, NC

Members Present:

Doug Bissette	Jim Hanline	Jason Edwards
Derrick Clouston	David Bullins	Ken Hogue
Brian Wade	Walter Gardner	Mac Smith
Brian Taylor	Terry Foxx	Josh Smith

Members Excused:

Joel Faircloth	Alex Collazo
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Staff Present:

David Morris	Greg Palmer	Anthony Killough
Bruce Hodges	Katherine Burton	Ashley Iceman
Kevin Gordon	Mike Williams	Chris Decker

Meeting called to order at 10:00 AM by Chair Terry Foxx.

Introduction of new member: Mac Smith

Chair Terry Foxx reviewed the Meeting Agenda and opened the floor for any additions to New Business. Motion made by Derrick Clouston to approve agenda presented. Motion seconded by David Bullins. Motion passed.

Review of meeting minutes from June 1, 2023, Certification Board meeting. Walter Gardner made motion to approve minutes as submitted. Motion seconded by David Bullins. Motion passed.

Standing Committees/Reports:

OSFM

Brian Taylor speaking on behalf of OSFM with an update on changes made to include, DOI moving to a new location from the downtown Salisbury location and OSFM staff to remain in building located on Rock Quarry Road for remainder of lease. Also, updates given on the training center progress in Stanly County.

Ad Hoc committee updates:

TR Committee

Kevin Gordon speaks on behalf of the TR committee to provide updates. An extension of one year was given to North Carolina regarding the rewrite for the TR program. TR Sheets were also reviewed for progress and changes.

A motion was made by David Bullins to approve the TR review presented by Kevin Gordon as presented. Motion seconded by Derrick Clouston. Motion passed.

Old Business:

No old business presented at this time.

New Business:

Matthews Fire Department (Delivery Agency)

Chris Rayner speaking on behalf of the fire department about reasons requesting a delivery agency status. Some reasons to include recruitment, retention, and class size needed. Board members reached out with questions regarding the department and training along with policies and procedures. Members speaking to include David Bullins, Derrick Clouston, Josh Smith and Terry Foxx. Brian Taylor speaks regarding delivery agency status including how the amount of OSFM staff could reflect the amount of delivery agencies to continue approving.

Motion made by Derrick Clouston to table request for Matthews Fire department to be a delivery agency. Motion seconded by David Bullins. Motion Passed.

Jacksonville Fire Department (Delivery Agency changes)

Requested to be cancelled from schedule.

Fire Investigation Tech and Hazardous Materials Tech updates

Greg Palmer and Katherine Burton spoke about information with updates and materials needed from program updates.

FIT: 6TH edition of textbook will be needed for program.

Hazmat Tech: 3rd edition of textbook will be needed for program.

Motion made by Terry Foxx to move forward with the programs as presented allowing for textbooks needed. Motion seconded by Jason Edwards. Question then asked by Jim Hanline regarding program, no further requested. Motion passed.

Program development moratorium through June of 2025

Derrick Clouston presents information regarding moratorium request. Programs that are already being updated will remain open for the updates to be completed but any further request be put on hold at this time through June of 2025 to allow proper workload and dedication to programs in progress.

-Brian Wade with OSFM speaks about current programs and changes.

-Brian Taylor with OSFM speaks regarding Driver Operator ARFF and Driver Operator Boat that will need to be completed for resources with Stanly County training center.

-Doug Bissette asks questions regarding current programs being developed.

Motion made by Derrick Clouston to institute program development moratorium until June 2025, not starting any new certification program changes until then. Motion seconded by Jason Edwards. Motion Passed.

Delivery Agency

Ken Hogue speaks regarding existing delivery agencies.

Motion made by Ken Hogue to allow an existing delivery agency to add and take away programs available to be offered. Motion seconded by Jason Edwards.

Kenny Wetherington speaking about some changes and items that will be coming to the college system but unable to go

into detail regarding changes.

Motion discussed among members of the board.

Opposed to motion: David Bullins, Josh Smith

Motion Passed.

Terry Foxx announces upcoming meetings scheduled.

Motion made by Terry Foxx to move to closed session and the public asked to exit the meeting room. Motion Seconded by Josh Smith. Motion Passed.

Closed Session Opened at 11:05AM

Motion made by Jim Hanline to return to open session. Motion seconded by Derrick Clouston. Motion Passed.

Motion made by Josh Smith that Randolph Community College receive a letter of warning and completion of the school Director course again. Motion seconded by Mac Smith. Motion Passed.

Motion made by Josh Smith regarding Instructor Brian Woods. To revoke all current qualifications and return the instructor to a general instructor, with a 6-month waiting period before Woods can requalify for any topics that he would like to teach. Indoc class must also be retaken. Motion Seconded by Walter Gardner. Opposed by Doug Bissette. Motion passed.

No further information to discuss.

Motion made by Josh Smith to Adjourn the meeting. Motion seconded by Jim Hanline. Motion passed.

Meeting adjourned at 12:05 PM.

Notetaker: Ashley Iceman