

Certification Board Meeting

Kernersville Fire Department

Kernersville, NC

Thursday, March 14, 2024

Members in Attendance: Chair Terry Foxx Mack Smith Doug Bissette
 Vice Chair Derrick Clouston Ken Hogue Brian Wade
 Jim Hanline Josh Smith Joel Faircloth
 Chris Wells Josh Crisp Walter Gardner
 Jennifer Smith

Staff in Attendance: Paul Ward David Morris Greg Palmer
 Chris Decker Bruce Hodges Kim Williams

Welcome and Call to Order – Meeting called to order by Chair Terry Foxx at 10:00am.

Invocation – Joel Faircloth

Approval of Agenda – Vice Chair Derrick Clouston made a motion to approve the agenda with one exception. Table the Policy and Procedures item until the Fire and Rescue Commission Rules have been approved. Seconded by Josh Smith. Motion approved.

Approval of Minutes – Jim Hanline made a motion to approve the December 7, 2023, minutes. Seconded by Mack Smith. Motion approved.

Standing Committee Reports

OSFM – Brian Wade

OSFM is still in transition from the split with DOI. There will be more changes within OSFM as we adjust. Kim Williams has returned to OSFM part time. Michelle Thomas has been hired to fill the vacant administrative assistant vacated by Ashley Iceman. The Fire and Rescue Commission Rules are close to being completed. The split from DOI has delayed the Rules because of the changes that go along with the split. Anticipated changes in legislation could and mostly likely will affect the completion of the Rules. OSFM is still located at Rock Quarry Road in Raleigh.

Ad Hoc Committee Reports

TR Committee – Terry Foxx

The Validation Committees are making great progress on the re-write of NFPA 1006. Both have met several times over the last few months and will meet again on Monday to finalize skills for several chapters. Below is a breakdown of the current progress –

- Chapter 4 Tower – new course and will be developed in 2025 or later.
- Chapter 5 Ropes – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 6 Collapse – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 7 Confined Space – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 8 Common Passenger Vehicle – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 9 Heavy Vehicle – to be done.
- Chapter 10 Large Animal – will NOT be developed in NC.
- Chapter 11 Wilderness – to be done.
- Chapter 12 Trench – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 13 Machinery – to be done.
- Chapter 14 Cave – will NOT be developed in NC.
- Chapter 15 Mine and Tunnel – will NOT be developed in NC.
- Chapter 16 Helicopter – will NOT be developed in NC.
- Chapter 17 Surface Water – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 18 Swift Water – skills are in draft form and will be finalized on 03/18/2024.
- Chapter 19 Dive – current program will be discontinued effective 12/31/2024; will NOT be developed in NC.
- Chapter 20 Ice – will NOT be developed in NC.
- Chapter 21 Surf – will NOT be developed in NC.
- Chapter 22 Watercraft – new course and will be developed in 2025 or later.
- Chapter 23 Floodwater – new course and will be developed in 2025 or later.

Face-to-face upgrades for Ropes and Common Vehicle will begin during the month of June and continue through the end of 2024.

Online upgrades will begin in the second half of 2024 and continue through the end of 2024.

All 2013 edition will cease to be offered effective 01/01/2025 and all new programs will begin 01/01/2025.

The final roadmap will be finished and presented at the June CB meeting. This roadmap will include course descriptions and recommended hours.

Old Business

Felony Applicant – Greg Palmer

Chief Matthew Becton with Crowders Mountain Fire Department stated that they found Melton's felonies when they conducted a criminal background check. They are asking if his current certifications will be revoked and if he can obtain additional certifications.

Jason Edwards made a motion to table the item until the Fire and Rescue Commission Rules have been approved. Melton will maintain any current certifications however, he will not be issued any new certifications. Ken Hogue seconded the motion. Motion passed.

New Business

Delivery Agency Additional Levels Request

Jacksonville Fire and Emergency Services – Greg Palmer

Jacksonville Fire and Emergency Services is requesting that Driver Operator Aerials, EVD and Pumps, Fire and Life Safety Educator Levels 1, 2, and 3, Fire Officer 1 and 2, Hazardous Materials Awareness, Operations, MSC, Instructor 1 and 2 and TR Vehicle be added to their approved certification delivery levels.

Ken Hogue made a motion to accept all the additional levels requested. Motion seconded by Josh Smith. Motion passed.

Bakers Volunteer Fire and Rescue Department – Paul Ward

Requesting that Driver Operator Aerials, Chief 101 Upgrade, TR Water Rescue and TR Wilderness be added to their approved certification delivery levels.

Derrick Clouston made a motion to approve Driver Operator Aerials, TR Water Rescue and TR Wilderness and table the Chief 101 upgrade request until staff reviews the policy to ensure they can deliver without an instructor on staff. Josh Smith seconded the motion. Motion passed.

New Business

Online Testing – Chair Terry Foxx

Chair Terry Foxx created an Online Testing Committee. Members are as follows:

Derrick Clouston	Ken Hogue
Josh Crisp	Jim Hanline
Jason Edwards	Terry Foxx

Ken Hogue gave a brief history of previous online testing requests and committee work. Brian Wade gave an update on the status of the Acadis testing software.

Doug Bisette requested to be added to the Online Testing Committee. Chair Terry Foxx will take the request under advisement and get back to Doug.

Live Fire - Ken Hogue

Live Fire skill sheets are not currently accessible on the OSFM 24 portal.

Doug Bisette made a motion to have staff make all skill sheets accessible through the OSFM 24 portal. Chris Wells seconded. Motion passed.

Jason Edwards asked staff to give an update on the Live Fire Instructor Program at the June Certification Board Meeting.

Upcoming Meetings

Commission Meeting – April 9, 2024, 10:00 a.m.

Certification Board Meeting – June 13, 2024, 10:00 a.m.

Meeting adjourned at 10:50 a.m.

Respectfully Submitted,
Kim Williams