

**Certified Fire Investigator Board Meeting  
Online Go To Meeting  
May 20, 2020**

**Attendees:** Freddy Johnson                      Matt Davis                      Lee Newcomb  
                    Jeff Key    Kevin Oliver                      Ken Hair  
                    Scott Merritt                                      Kim Williams

**Staff:**                      Matt Thorpe                      Monna Gillespie                      Jessica Lashbrook

**Guests:**                      Derrick Clouston

**Welcome, Call to Order, Invocation**

Chairman Freddy Johnson called the meeting to order at 10:01 am.  
Matt Davis gave the invocation.

**Approval of Minutes**

Lee Newcomb made a motion to approve the minutes of January 8, 2020 meeting. Scott Merritt seconded. Motion approved.

**Committee Reports**

**CFI Application Committee – Matt Davis**

No updates to report.

**CFIB Mission Statement – Ken Hair**

The Board Members reviewed the Mission Statement.

Matt Davis moved to accept the Mission Statement. Lee Newcomb seconded. Approved.

**Training Committee- Jeff Key**

Jeff Key gave a brief summary of the January 21, 2020 Training Committee meeting. There are several items that must be worked out before anything can be finalized. Discussion on how long the extension should be for people who will need to recertify.  
Discussion about outside parties holding classes and how to approve them.

Freddy Johnson asked Kim Williams how long it would take to provide online classes. Kim Williams stated that we can provide online training in Moodle at this time. However, OSFM will be purchasing an LMS system for testing and online delivery. Using the new LMS will provide better online delivery.

Recertifications will not have an application after the Tier format goes into effect.

After much discussion and more questions, the Board decided that the Training Committee should meet again to help clear up questions in the new process. Freddy Johnson will set up the meeting.

Jeff Key made a motion to go forward with moratorium on CFI Recertifications. Ken Hair seconded. Motion approved. The moratorium request will be presented to the Commission at their next meeting.

Lee Newcomb made a motion to approve the January 8, 2020 CFI Meeting minutes. Scott Merritt seconded the motion. Motion approved.

### **Appeals**

Deputy Carter's appeal to the Fire and Rescue Commission was approved at their January 2020 meeting. Deputy Carter's recertification was approved.

### **FIT Equivalency**

The Fire and Rescue Commission voted to remove the FIT equivalency process from the CFI application. NCFIT will be the only acceptable prerequisite for the CFI certification.

### **Old Business**

#### **IFSAC and Pro Board Accreditation**

Matt Thorpe gave an update. He has everything ready to submit to IFSAC. There are 2 other programs that OSFM will be submitting for accreditation along with the CFI. We should have everything ready for submission by the end of July.

**New Business**

**Approval of Initial CFI and Recertification Packets**

	<u>Certifications</u>	<u>Recertifications</u>
<b>Approved:</b>	7	12
<b>Denied:</b>	2	0
<b>Pending:</b>	2	2

Scott Merritt questioned an application for Thomas Rhett. No NC FIT but he believes he has R206. Kim Williams reviewed his packet and he doesn't have R206. Jessica to send it to Freddy Johnson for final review.

Lee Newcomb moved to approve the packets with Rhett to be approved if he meets the FIT requirement. Scott Merritt seconded. Motion approved.

With nothing more to discuss, Kevin Oliver motioned to adjourn. Jeff Key seconded. Meeting adjourned at 11:19 am.

Respectfully Submitted,

Monna Gillespie