

**Certified Fire Investigator Board Meeting**  
**OSFM Raleigh**  
**October 25, 2023**  
**10:00 AM**

**Attendees:** Freddy Johnson      Matt Davis      Barry Overman  
                         Chris Smith      Jason Davis      Buddy Thompson      Adam Stanley  
Excused absent: Lee Newcomb and Derrick Clouston.

**Staff:**              Brian Wade      Monna Gillespie

**Invocation** – Barry Overman

Chairman Freddy Johnson called the meeting to order at 10:00 am.

Adam Stanley moved to accept the agenda. Buddy Thompson seconded. Approved.

Matt Davis moved to accept the minutes from the July 26, 2023. Barry Overman seconded. Approved.

**Guests** – None

**Committee Reports**

CFI – Application Committee – Nothing to report.

Training Committee – Brief update on NC/SC IAAI Conference about 400 people attended and all seem to go well.

Brian Wade gave update on test bank. Chris Decker and Katherine Burton reviewing tests. We currently have a test A and test B with 100 questions each. Discussion.

**Appeals** - None

**OSFM Staff report – Brian Wade** – First CFI test was given and 100% which could be attributed to better and smaller reference materials to study.

**Old Business**

Policy Modifications need to get approved by the F&R Commission Board. Monna mentioned the only one she was aware of the additional wording on the CFI applicants that do not do the requirements for re-certification which the board voted on to suspend their CFI and they would have to do a brand-new CFI Application again.

NC/SC IAAI Conference in Myrtle Beach – Freddy talked about her conversation with Andy Thomas to streamline the roster to work with the current barcode system that is used to monitor attendance in each class. The hope is that they can add the items that I need to the registration process and then send Monna an excel sheet of all NC attendees by class. This would allow us to get away from the paper rosters. Adam stated that they were already working on that process. Hope to test at the NC IAAI Conference in Pinehurst in May 2024.

Legal Update Class – NC CFI Legal Update @ SAFRE. Several attended and all went well.

Matt Davis moved to officially approve The Reid Technique of Investigative Interviewing and Advance Interrogation and The Evolution of Energy Storage System, which had been approved via email votes. Chris Smith seconded. Approved.

### **New Business**

#### **Discussion on Instructor getting credit for classes he teaches for re-certification.**

Adam Stanley moved for CFI recertification; an instructor gets a one-time credit for a class that he teaches multiple times in a 5-year period. Jason Davis seconded. Approved.

#### **Board Meeting locations: Discussion**

Adam Stanley moved to approve Vehicle Fire Investigations and Basic Fire Investigation class. Matt Davis seconded. Approved. Do not put on Tier 1 list as it expires at the end of the month.

#### **Application Requests – Monna Gillespie**

Approved – 10, Denied - 3, = total of 13 applications.

Barry Overman moved to approve the CFI applications as presented. Chris Smith seconded. Approved

Monna instructed to process any application that falls within 10 days of the board meeting to the next meeting.

Freddy Johnson – wished everyone a blessed Thanksgiving and Christmas.

Adam Stanley moved to adjourn. Matt Davis seconded. Motion passed. Adjourned at 11:08 AM

Respectfully submitted,  
Monna Gillespie