

**Certified Fire Investigator Board Meeting**  
**OSFM Raleigh**  
**January 4, 2024**  
**10:00 AM**

**Attendees:** Freddy Johnson      Matt Davis      Lee Newcomb      Buddy Thompson  
Chris Smith      D.R.Burkett      Derrick Clouston      Adam Stanley  
Jason Davis      Excused – Barry Overman

**Staff:** Brian Wade      Monna Gillespie

Chairman Freddy Johnson called the meeting to order at 10:02 am.

**Invocation** – Matt Davis

Derrick Clouston moved to approve the agenda. Jason Davis seconded. Motion passed.

Lee Newcomb moved to accept the minutes from the October 25, 2023 meeting. Jason Davis seconded the motion. Motion passed.

**Committee Reports**

Adam Stanley gave update on Training – NC IAAI Spring Conference in May is a go at Sandhills CC. He will be submitting classes.

Brian Wade gave update on Test Bank – nothing major to report. They are making tweaks and changes based on resources. So far all passed with a mid-range of 80% at the last Q School.

**Appeals** - None

**OSFM Staff Report**

Brian Wade gave a brief staff report.

**Old Business**

Need to submit the policy change to the Commission Board for approval on suspension of CFI applicant if doesn't fulfill the re-certification requirements in a 5-year period.

Discussion on 2023 NC/SC IAAI Conference in terms of stream lining the class attendance and administrative process. Adam is working with Robert Thomas and the Wild Apricot System for the Spring conference. Send blank roster to Adam Stanley.

CFI Legal Update – Mid- Winter conference

We have 13 classes so far

Meeting locations – no reply

### **New Business**

Wildland Fire discussion. Freddy Johnson referred this to the training committee to look at the rules and make a recommendation at the next meeting.

### **Application Requests – Monna Gillespie**

Approved – 4, Denied -1, Pending - 0

Adam Stanley moved to approve the CFI applications as presented. Lee Newcomb seconded the motion. Motion Passed.

Derrick Clouston moved to adjourn. D.R. Burkett seconded the motion. Motion Passed.  
Adjourned at 10:51 AM.

Respectfully submitted,  
Monna Gillespie