

LESSON ONE

CHIEF 101

Ethical Considerations

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Establish criteria that encourage fire service personnel to promote a culture of ethical integrity and high standards of professionalism in our field.
2. Mitigate and negate situations that may result in embarrassment and waning of public support for what has historically been a highly respected profession.

LESSON ONE

CHIEF 101

Ethical Considerations

MOTIVATION

Developed in response to the publication of the Fire Service Reputation Management White Paper, the purpose of this National Firefighter Code of Ethics is to establish criteria that encourage fire service personnel to promote a culture of ethical integrity and high standards of professionalism in our field. The broad scope of this recommended Code of Ethics is intended to mitigate and negate situations that may result in embarrassment and waning of public support for what has historically been a highly respected profession.

PRESENTATION

ENABLING OBJECTIVE # 1

Establish criteria that encourage fire service personnel to promote a culture of ethical integrity and high standards of professionalism in our field.

1. Discuss personal conduct and how it affects the department and the fire service in general.
2. Discuss the concepts of accepting responsibility as well as the concept of fairness while maintaining the value of divers thoughts and opinions.

Comment [KH1]: Instead of divers, should it be drivers' (possessive)?

PRESENTATION

ENABLING OBJECTIVE # 2

Mitigate and negate situations that may result in embarrassment and waning of public support for what has historically been a highly respected profession.

1. Discuss the situations to avoid that could adversely affect the credibility of the fire service and how to assure that those situations don't happen.
2. Discuss financial pitfalls that have the potential to create the perception of impropriety.
3. Discuss discrimination and harassment as it relates to ethical issues in the fire service.

SUMMARY

“Ethics is knowing the difference between what you have a right to do and what is right to do.” — Potter Stewart.

LESSON ONE

CHIEF 101

Fire & Rescue Grant Programs

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Explain Volunteer Fire Department Fund and Rescue Fund Programs.
2. List the requirements for grant participation and describe the process and timeline for applications.
3. Answer the frequently asked questions and provide contact information.

LESSON ONE

CHIEF 101

Fire & Rescue Grant Programs

MOTIVATION

The North Carolina grant programs were introduced to assist fire and rescue agencies in improving the overall level of service that these departments provide their citizens.

PRESENTATION

ENABLING OBJECTIVE # 1

Explain Volunteer Fire Department Fund and Rescue Fund Programs.

1. Discuss what the grant program can be used for.
2. Discuss how the grants can be written so as to assist with improving insurance class ratings.
3. Discuss how the grants are funded.
4. Discuss the major changes and revisions to the grant programs.

PRESENTATION

ENABLING OBJECTIVE # 2

List the requirements for grant participation and describe the process and timeline for applications.

1. Discuss the eligibility requirements for fire and rescue departments.

2. Discuss the application process and where department representatives can find further information.
3. Discuss the grant application timeline and how recipients are selected.

PRESENTATION

ENABLING OBJECTIVE # 3

Answer the frequently asked questions and provide contact information.

1. Discuss those questions that most often come up by departments when applying for grants.

SUMMARY

The grant programs are available for each individual department. It is essential that departments take advantage of these funds.

LESSON ONE

CHIEF 101

Fire Department

Ratings & Inspections

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Understand the basis of the procedures that govern a ratings and response inspection.
2. Describe the various aspects of the response rating system as adopted in North Carolina.
3. Recognize various sources of information that will assist departments in preparing for an inspection.

LESSON ONE

CHIEF 101

Fire Department

Ratings & Inspections

MOTIVATION

This class consists of several programs that together will satisfy the 9S inspection criteria as specified by the North Carolina Administrative Code.

PRESENTATION

ENABLING OBJECTIVE # 1

Understand the basis of the procedures that govern a ratings and response inspection.

1. Discuss the consequences of noncompliance.
2. Discuss the status of North Carolina fire districts from 2009-2014.
3. Define the following fire protection definitions.
 - a) Fire Insurance District
 - b) Rural Fire Protection District
 - c) Fire Service District
4. Discuss ownership of the fire department as it relates to who actually "owns" the fire department.

PRESENTATION

ENABLING OBJECTIVE # 2

Describe the various aspects of the response rating system as adopted in North Carolina.

1. Discuss the 9S / 9E requirements for:
 - a) Charters

- b) Contracts
 - c) Verification
 - d) Designation
2. Discuss the GIS mapping system and map requirements for 9S / 9E.
 3. Discuss personnel and 9S / 9E roster requirements.
 4. Discuss the 9S / 9E requirements for:
 - a) Service testing
 - b) Weight tickets
 - c) Clothing
 - d) Alarm logs
 - e) Attendance logs
 - i) Drills & meetings
 - f) Inventory
 - g) Maintenance

Comment [KH1]: Is i) out of place? Is there an h)?

PRESENTATION

ENABLING OBJECTIVE # 3

Recognize various sources of information that will assist departments in preparing for an inspection.

1. Discuss the following types of equipment.
 - a) Engine
 - b) Tanker
2. Discuss vehicle safety inspections.
3. Discuss fire stations requirements.

SUMMARY

Summarize the 9S / 9E requirements as adopted by the North Carolina rating system.

Provide a list of staff contact information.

LESSON ONE

CHIEF 101

Firefighters Relief Fund

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Describe the administration of the Firefighters' Relief Fund.
2. List the participation requirements to be eligible for the Firefighters' Relief Fund.
3. Explain how relief fund monies can be spent and provide current contact information.

LESSON ONE

CHIEF 101

Firefighters Relief Fund

MOTIVATION

Understanding the benefits available to fire and rescue service members is indispensable. By reviewing the General Statutes associated with the Fire and Rescue Pension Fund, chief officers will have a better understanding of the inner workings of the fund.

PRESENTATION

ENABLING OBJECTIVE # 1

Describe the administration of the Firefighters' Relief Fund.

1. Discuss the inner workings of the Relief Fund and the General Statutes associated with it.
2. Discuss how the Relief Fund is funded.

PRESENTATION

ENABLING OBJECTIVE # 2

List the participation requirements to be eligible for the Firefighters' Relief Fund.

1. Discuss the Relief Fund board of trustees and its make-up.
2. Discuss the association requirements.
3. Discuss the financial report.

PRESENTATION

ENABLING OBJECTIVE # 3

Explain how relief fund monies can be spent and provide current contact information.

1. Discuss the 2014 changes.
2. Discuss the definitions associated with the Relief Fund.
3. Discuss the frequently asked questions

SUMMARY

The Relief Fund changes of 2014 have put stricter rules on how funds can be allocated. It is essential to know and understand how the relief fund is funded and how it can be disbursed.

LESSON ONE

CHIEF 101

Line-of-Duty Death Benefits

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Describe the procedures to request assistance in the event of a line-of-duty death.
2. Identify the initial actions that need to be taken in the event of a line-of-duty death.
3. Describe the resources that are available to assist departments in dealing with a line-of-duty death.

LESSON ONE

CHIEF 101

Line-of-Duty Death Benefits

MOTIVATION

The goal is to assist fire departments and rescue squads in assuring that all state and federal benefits are pursued for the surviving spouse and/or family and provide other services as requested by the department, squad or family.

PRESENTATION

ENABLING OBJECTIVE # 1

Describe the procedures to request assistance in the event of a line-of-duty death.

1. Discuss what assistance is available.
2. Define the terms “on-duty fatality” and “on-duty.”

PRESENTATION

ENABLING OBJECTIVE # 2

Identify the initial actions that need to be taken in the event of a line-of-duty death.

1. Discuss the contact numbers and request information.
2. Discuss the actions to be taken by the assistance team.
3. Discuss the considerations that should be taken into account.

PRESENTATION

ENABLING OBJECTIVE # 3

Describe the resources that are available to assist departments in dealing with a line-of-duty death.

1. Discuss the entities that will be contacted by the assistance team.
2. Discuss the services provided by the North Carolina Fallen Firefighters Foundation.
3. Discuss the pertinent information that will be needed.
4. Discuss the benefits that may be available.

SUMMARY

Losing a member of the team is perhaps the hardest thing an emergency services department can endure. By following the steps listed in this presentation, we can help to ease the burden.

LESSON ONE

CHIEF 101

Requirements and Responsibilities

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Describe why the Chief 101 class was developed.
2. Discuss General Statute 58-79-45 and NC AC 05A.0507.

LESSON ONE

CHIEF 101

Requirements and Responsibilities

MOTIVATION

The N.C. Chief 101 course started as a result of the 2009 Gateway Conference. The requirements of the Chief 101 course were placed within the N.C. Administrative Code as written for fire department 9s inspections.

PRESENTATION

ENABLING OBJECTIVE # 1

Describe why the Chief 101 class was developed.

1. Discuss the reasons for taking the Chief 101 course.
2. Discuss how the course was created and the entities involved in its creation.
3. Discuss the frequently asked questions.

PRESENTATION

ENABLING OBJECTIVE # 2

Discuss General Statute 58-79-45 and NC AC 05A.0507.

1. Discuss the three parts that make up GS 58-79-45.
2. Discuss the incident reporting requirement of NC AC 05A.0507.

SUMMARY

The Chief 101 course was designed to help departments understand state requirements, as well as associated benefits for fire and rescue members.

LESSON ONE

CHIEF 101

Resources and Associations

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Describe the resources and associations related to fire and rescue departments in North Carolina.

LESSON ONE

CHIEF 101

Resources and Associations

MOTIVATION

North Carolina provides ample resources for fire and rescue departments through the North Carolina Office of State Fire Marshal. In addition, there are numerous associations that provide a wide range of benefits to fire and rescue personnel.

PRESENTATION

ENABLING OBJECTIVE # 1

Describe the resources and associations related to fire and rescue departments in North Carolina.

1. Discuss the resources available through NCOSFM.
2. Discuss the individual associations—state and regional—available to fire and rescue departments and their members.

SUMMARY

There are numerous untapped benefits for fire and rescue departments across the state. By knowing and understanding each of these organizations, departments can better utilize the resources and benefits provided by state and local associations.

LESSON ONE

CHIEF 101

Safety – OSHA & NFPA

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Identify the requirements set forth by OSHA that pertain to volunteer, career and combination departments.
2. Identify the requirements set forth by NFPA that pertain to volunteer, career and combination departments.

LESSON ONE

CHIEF 101

Safety – OSHA & NFPA

MOTIVATION

The goal is to assist fire departments and rescue squads in assuring that all state and federal benefits are pursued for the surviving spouse and/or family and provide other services as requested by the department, squad or family.

PRESENTATION

ENABLING OBJECTIVE # 1

Identify the requirements set forth by OSHA that pertain to volunteer, career and combination departments.

1. Discuss the OSHA Duty Clause.
2. Discuss the NC OSHA program and the general statutes that pertain to the program.

PRESENTATION

ENABLING OBJECTIVE # 2

Identify the requirements set forth by NFPA that pertain to volunteer, career and combination departments.

1. Define the NFPA.
2. Discuss how OSHA and NFPA are parallel standards and show who is exempt and who is non-exempt.
3. Define and discuss Standard of Care.
4. Discuss the liabilities that go along with non-compliance.

SUMMARY

OSHA regulations and NFPA standards are developed to assist chief officers with managing their departments safely.

LESSON ONE

CHIEF 101

Workers' Pension Fund

DOMAIN: COGNITIVE

LEVEL OF LEARNING: KNOWLEDGE

MATERIALS

Updated Chief 101 content including lesson plans and PowerPoint presentations.

TERMINAL OBJECTIVE

To inform current and future chief officers of the various aspects and complexities surrounding the operations and organization of North Carolina fire departments.

ENABLING OBJECTIVES

1. Define the terms used within the Fire and Rescue Pension Fund.
2. Identify the changes and revisions to the Fire and Rescue Pension Fund.

LESSON ONE

CHIEF 101

Workers' Pension Fund

MOTIVATION

Understanding the benefits available to fire and rescue service members is indispensable. By reviewing the N.C. General Statutes associated with the Fire and Rescue Pension Fund, chief officers will have a better understanding of the inner workings of the fund.

PRESENTATION

ENABLING OBJECTIVE # 1

Define the terms used within the Fire and Rescue Pension Fund.

1. Define "Eligible Fire Department."
2. Define "Eligible Firefighter."
3. Define "Fully Credited Service."
4. Define "Inactive Member."
5. Define "Training Sessions."

PRESENTATION

ENABLING OBJECTIVE # 2

Identify the changes and revisions to the Fire and Rescue Pension Fund.

1. Show those parts of the statute that were changed or deleted.
2. Discuss the make-up of the advisory panel.

3. Discuss the payment requirements and awards based on when payments were made.
4. Discuss how payments are made.
5. Discuss the importance of the roster.

SUMMARY

There were a number of changes to the fund in 2013. Chief officers should be aware of these changes so that questions from fire/rescue members can be answered accordingly.