



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

Wayne Goodwin, Commissioner  
Chris Noles, PE, Deputy Commissioner/Board Secretary  
Mike Hejduk, PE, Director

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## NC Code Officials Qualification Board Quarterly Meeting

January 27, 2015

1:00 PM

322 Chapanoke Road, Raleigh, NC 27603  
First Floor Classroom

### NOTICE / AGENDA

1. Introduction
  - A. New Member: Robert D. Brummitt, Vance Co.
  - B. Committee Appointments
  - C. Roll Call / Conflict of Interest Reminder
2. Approval of minutes of the October 28, 2014 Board meeting
3. Approval of New Standard Inspection Certificates
4. Recognition of Fifth Level III Standard Inspection Certificate Recipients
5. Committee Reports:

Executive	Hayden Lutterloh, Chairman
Policies and Procedures	Richard Ducker, Chairman
Education and Research	Tracy McPherson, Chairman
Qualification and Evaluation	Bill Thunberg, Chairman
6. Unfinished Business
  - A. Contract Investigation
  - B. Program Evaluation Division Study
  - C. Military Service Members
7. Staff Reports:

Director	Mike Hejduk
Certification	Terri Tart
• Applicant Appeal: E. Mike McGowan	
Examination	Kathy Williams
Education	Natalie Pollard
Investigations	Suzanne Taylor, Sam Whittington
8. New Business From Board Members
  - A. Special Circumstances: City of Hickory request

Adjournment

### Qualification Board

#### Chairman:

Hayden Lutterloh, III  
(Fire Prevention Inspector)

#### Vice Chairman:

Bill Thunberg  
(At-Large Member)

#### Members:

Taher Abu-Lebdeh, PhD, PE  
(NCAT Engineering Faculty)

Richard Blackburn  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Mark H. Hicks  
(Lic. General Contractor)

Jerry Jones  
(City Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Brenda Lyerly  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

Tracy McPherson  
(Community Colleges)

Richard Morris  
(County Manager)

Chris Nuckolls  
(County CEO)

Ray Rice  
(City CEO)

Harry Schrum  
(Lic. Electrical Contractor)

Curtis Sherrill Smith  
(County Elected Official)

Ken Stafford, AIA  
(Registered Architect)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)