



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

**Mike Causey**, Commissioner  
**Cliff Isaac, PE**, Deputy Commissioner/Board Secretary  
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325 N. Salisbury Street  
Raleigh, NC 27603

## Board Members

### Chairman:

Bill Thunberg  
(At-Large Member)

### Vice Chairman:

Ken Stafford, AIA  
(Registered Architect)

### Members:

Vacant  
(NCAT Engineering Faculty)

Fleming El-Amin  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Jeffrey Griffin  
(County CEO)

Danny Couch  
(County Elected Official)

Lance Olive  
(City Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Helen McIntosh  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

Richard White  
(Town Manager)

Thomas Bender  
(Fire Prevention Inspector)

Tracy McPherson  
(Community Colleges)

Vacant  
(City CEO)

Mark Smith  
(Lic. General Contractor)

James Steele  
(Lic. Electrical Contractor)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)

## NOTICE

### NC Code Officials Qualification Board

### Policies and Procedures Committee Meeting

**July 23, 2019**

**10:00 AM**

**325 N. Salisbury Street, Raleigh, NC 27603**  
**Training Room 245**

1. Introduction
2. Roll Call
3. Remote Live inspections criteria
4. Residential Changeout Inspector criteria