



# North Carolina Code Officials Qualification Board

Staffed by the NC Department of Insurance

**Mike Causey**, Commissioner  
**Cliff Isaac, PE**, Deputy Commissioner/Board Secretary  
**Kathy Williams**, Staff Director

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325 N Salisbury St.  
Raleigh, NC 27603

## Board Members

### Chairman:

Bill Thunberg  
(At-Large Member)

### Vice Chairman:

Ken Stafford, AIA  
(Registered Architect)

### Members:

Taher Abu-Lebdeh, PhD, PE  
(NCAT Engineering Faculty)

Dan Brummitt  
(County Elected Official)

Richard D. Ducker  
(Institute of Government)

Jeffrey Griffin  
(County CEO)

Danny Couch  
(County Elected Official)

Allen Kelly  
(Lic. Mech/Plumbing Cont.)

Brenda Lyerly  
(City Elected Official)

Andy Matthews  
(Lic. General Contractor)

VACANT  
(County Manager)

Thomas Bender  
(Fire Prevention Inspector)

Lance Olive  
(City Elected Official)

Tracy McPherson  
(Community Colleges)

Ray Rice  
(City CEO)

Mark Smith  
(Lic. General Contractor)

James Steele  
(Lic. Electrical Contractor)

Mack Summey, PE  
(Registered Engineer)

Stephen Terry, PhD, PE  
(NCSU Engineering Faculty)

## NC Code Officials Qualification Board Quarterly Meeting

**July 24, 2018 - 1:00 PM**

**325 N. Salisbury St., Raleigh, NC 27603**

**NC Department of Insurance**

**Albemarle Building, Training Room 240**

### NOTICE / AGENDA

1. Introduction
    - A. Roll Call / Conflict of Interest Reminder
  2. Approval of minutes
    - A. April 24, 2018 Regular Quarterly Meeting
  3. Recognition of Fifth Level III Standard Inspection Certificate Recipient(s)
  4. Welcome Guests
  5. Unfinished Business  
Development of administrative procedures for Section 107 allowable inspections  
HB 948 clarifications regarding elements and components
  6. Public Comment
  7. Committee Reports

Executive	Bill Thunberg, Chairman
Policies and Procedures	Ken Stafford, Chairman
Education and Research	VACANT, Chairman
Qualification and Evaluation	Ray Rice, Chairman
  8. Staff Reports

Director	Kathy Williams
Examination	Kathy Williams
Certification	Terri Tart
Education	Beth Williams
Investigation	Sam Whittington
  9. Moodle Report – Mike Hejduk
  10. New Business
  11. Election of Officers
- Adjournment