

**MINUTES OF THE
NORTH CAROLINA CODE OFFICIALS QUALIFICATION BOARD**

August 26, 2021

The special meeting of the NC Code Officials Qualification Board (“Board”) was held at 1:00 P.M. on Thursday, August 26, 2021 via WebEx teleconference.

Chairman Thunberg opened the meeting and asked if there were any who wished to address the Board.

Item 1.A.: Roll Call/Conflict of Interest Reminder

Chairman Thunberg asked each member of the Board to answer for the roll call and asked each member of the Board to state whether they had actual or potential conflicts of interest for any items on the agenda.

The State Ethics Commission has cited the potential for a Conflict of Interest for members of the Board who are serving in the following appointments.

- Code officials because they serve on the Board that certifies them.
- Elected officials because local government entities employ code officials.
- Licensed contractors because their companies regularly work with code officials.
- UNC School of Government, because the school provides educational services for code officials who are subject to the jurisdiction of the Board.

Board members should exercise appropriate caution in the performance of their public duties should issues involving their certifications or that of any of their employees come before the Board. This would include recusing themselves to the extent that their interests would influence or could reasonably appear to influence their actions.

The following members of the Board participated by teleconference (*or in person):

Bill Thunberg	Allen Kelly	James Steele
Danny Couch	Michael Crotts	Bettie Parker
Fleming El-Amin	Jeff Griffin	Andy Matthews
Mack Summey, PE	Rob Roegner*	Karen Tikkanen
Stephanie Luster-Teasley, PhD		

The following members of the Board were not present:

Ken Stafford, AIA	Thomas Bender	Mark Smith
Helen McIntosh	Stephen Terry, PhD	Richard Ducker
Richard White		

Others in attendance by teleconference (*or in person) were as follows:

<u>Name</u>	<u>Affiliation</u>
Sam Whittington	Department of Insurance
Mike Hejduk	Department of Insurance
Tom Felling	Department of Justice

Item 2 – On-Going Business

- A. Adoption of Rule 11 NCAC 08 .0734, Residential Changeout Inspector
Mr. Felling reported that the proposed rule change had been through the proper procedure for adoption and was ready for the Board to adopt and submit to the Rules Review Commission. No comments were received at the public comment hearing and no written comments had been received. Couch made a motion to adopt the proposed rule change and submit to the Rules Review Commission. Crotts seconded the motion and the motion carried as approved by a roll call vote.

Item 3 – New Business

- A. None

Chairman Thunberg thanked the Board for their attendance and adjourned the meeting.

Respectfully submitted,



Rob Roegner
Secretary, N.C. Code Official Qualification Board