

**MINUTES OF THE  
NORTH CAROLINA CODE OFFICIALS QUALIFICATION BOARD**

**June 7, 2011**

The special meeting of the NC Code Officials Qualification Board was held at 10:00 AM on Tuesday, June 7, 2011 via conference call.

The following members of the NC Code Officials Qualification Board were present:

Dean Barbour	Hayden Lutterloh, III
Richard Blackburn	Tracy McPherson
Tim Bradley	Robert Nunez
Valoree Eikinas	William Rakatansky
Mark Hicks	Victor Shaw
James Kennedy, Jr.	Hiram Williams
John Kirkland	

Members absent:

Ronnie Bailey	Sherrill Smith
Jeff Curtis	Bill Thunberg
Richard Ducker	
Charles Horne	
Kenneth Mullen	

Others in attendance were as follows:

Samantha Ewens	Department of Insurance	Raleigh, NC
Kathy Williams	Department of Insurance	Raleigh, NC
Celestine Phill	Department of Insurance	Raleigh, NC
Sarah van Doornewaard	Department of Insurance	Raleigh, NC
Bobby Croom	Department of Justice	Raleigh, NC

**Preliminary Matters**

Chairman Hayden Lutterloh presided over the meeting and welcomed guests. He asked the Board members to introduce themselves. Mr. Lutterloh asked the Board if there were any conflicts of interest that needed to be made known. None were noted.

**Item 1: Approval of New Standard Certificate Applicants**

Hiram Williams made a motion that the Board grant Standard Inspection Certificates to those applicants who have met the Board's education, experience, and examination requirements. The applicants are listed in an attachment to the minutes. William Rakatansky seconded the motion. The motion was approved.

**Adjournment**

Mr. Bradley motioned for the meeting to be adjourned. Mr. Kennedy seconded the motion. There being no further business, the meeting was adjourned by Hayden Lutterloh.

Respectfully submitted,



Tim Bradley  
Secretary  
NC Code Officials Qualification Board

## **NEW STANDARD INSPECTION CERTIFICATE APPLICANTS**

### **Active City, County, and State Code Enforcement Officials**

The following inspectors have met the certification requirements of GS 143-151.13(a). These applicants are active inspectors in city, county, or State inspection departments. Their certificates will become valid as of today.

#### **Fire Level II**

Kenneth Howard Stine

#### **Fire Level III**

Jessie Kimberly Horton

David Michael Messer

### **Pre-Qualification Applicants Meeting the Standard Certification Requirements**

The following applicant have met all the requirements to receive their Standard certificates except being employed by a city, county, or State inspection department and being assigned the responsibility of enforcing the State Building Code. Their certificates will be issued when they are so employed.

Thomas David Brown

Fire I