

## **Joint Education and Exam Committee Meeting**

The Joint Education and Exam Committee was held at 9:00 AM on Wednesday, December 13, 2023, by Webex.

The following members of the Joint Education and Exam Committee were present:

Derrick Johnson   William Morris   Arthur Hall  
Rob Roegner   Connie Corey

Also present were N.C. Department of Insurance (“NCDOI”), Engineering Division staff members: Mike Hejduk, Beth Williams, Rich Hall, Anna Basile, Katherine Vincent, and Rodney Daughtry. In addition, the Board Attorney, Gina Cleary, Assistant Attorney General of the N.C. Department of Justice, was also present.

### **1. Call Meeting to Order.**

Chair Rob Roegner called the meeting to order by welcoming visitors.

### **2. Reading of Ethics and Conflict.**

Roegner read the Ethics Awareness and Conflict of Interest reminder.

### **3. Train the Trainer Class**

Roegner mentioned the Train the Trainer class for board developed update course was held on November 8, 2023. Instructor currently allowed to teach the update course are Bonnie Gregory, Thomas Gregory, Bruce Barker, Eric Coates, Floyd Gibbs, and Kenneth Brittan.

### **4. Update on Request for Quote (RFQ)**

Roegner said the RFQ had been turned into Wendy Holland at NCDOI and she will be putting it out for bid soon.

### **5. HILB Handbook**

Rich Hall gave a presentation outlining the development process for a home inspector eBook. Motion made by Chair William Morris to present the information to the full board at the next regular meeting. Seconded by Connie Corey. Discussion held. Motion passed unanimously.

### **6. Adjournment.**

William Morris made a motion to adjourn the meeting. Seconded by Derrick Johnson. Motion passed unanimously.