

North Carolina Code Officials Qualification Board
Executive Committee Special Meeting minutes DRAFT



October 5, 2023, 2:00 PM to 3:00 PM

ATTACHMENT C

The meeting was held via Webex

1. Introduction Welcome/Roll Call/Conflict of Interest statement

Committee positions and members present by roll call vote:

- 1) Board Chair, Bill Thunberg
- 2) Board Vice-Chair, Fleming El-Amin
- 3) Secretary, Rob Roegner
- 4) Policies and Procedures, Richard White
- 5) Education and Research, Danny Couch
- 6) Qualification and Evaluation, Michael Crotts
- 7) Investigation Review, Jeff Griffin

Chairman Thunberg read the N.C.G.S. § 138A-15(e) conflict-of-interest reminder. Members who have been cited by the Ethics Commission as having the potential for conflict should refrain from participating in items where they may have a conflict. Thunberg asked members if any agenda items posed a potential conflict. None stated a conflict.

Attendees:

Todd Neal, Board legal counsel NCDOJ
Mike Hejduk
Beth Williams
Sam Whittington

2. October Board meeting agenda items

Chairman Thunberg asked each committee member to consider their outstanding items from the prior year to focus on over the next two years in light of the overarching 2024 updates of the codes.

Mike Hejduk noted the bylaws requirement for Board meetings to begin at 1:00 PM, conduct of meetings and explained the agenda for the committee meetings in the morning with the room arrangement at NCSU McKimmon Center. This framed discussion of the Board meeting agenda.

Hejduk proposed New Business items: Probationary requests, Proposed Rule Changes, Board course updates to 2024 codes and Work Plan for the Board.

Executive Committee members discussed in general terms improvements needed to student preparation before attending class, Board course materials and instructor delivery as well as timelines and schedules to complete Board course updates with regard to separation of residential and commercial. If the new course materials are not complete for the mandatory courses this could be a problem.

3. 2024 Work Plan

Chairman Thunberg outlined an expectation for staff to create work plans for the committees and Board (i.e. action items) to address at the October meeting.

Richard White noted the stated lack of resources and asked about parallel tracks to legislative funding and questioned progress on outreach to veterans and others. Thunberg stated that efforts to secure funding to date have been through the NC Senate with no tangible results so far. Couch stated his understanding that if funds were identified and available that they would be used to hire Subject Matter Experts to develop the courses. Thunberg referenced the spreadsheet created to show resources needed, alternative delivery systems and splitting residential and commercial as the identified opportunity to reduce expenses of travel by the local governments.

4. Meeting Adjourned