

North Carolina Code Officials Qualification Board
Rules Review Committee Special Meeting Minutes- DRAFT



October 18, 2023 1:00 PM to 2:30 PM

The meeting was held via Webex.

1. Introduction Welcome/Roll Call

ATTACHMENT F

Rob Roegner asked Beth Williams to call the roll.
Committee members present by roll call vote:

- 1) Chair, Rob Roegner
- 2) Fleming El-Amin
- 3) Michael Crotts

James Steele was not present

Attendees:

- Todd Neal, Board legal counsel
- Mike Hejduk
- Beth Williams
- Terri Tart
- Sam Whittington

Roegner read the Ethics Awareness and Conflict of Interest statement.

Fleming El-Amin motioned to approve the September 26, 2023 meeting minutes, Michael Crotts seconded the motion. Motion approved.

Roegner gave a brief introduction to the purpose of the meeting and gave an overview of the work currently being completed by staff in realigning the rules and certifications.

2. NCCOQB Rules review and realignment

Mike Hejduk shared a slide presentation on proposed rule changes, goals and options.
Hejduk thanked Todd Neal for his assistance on the work.

Goals presented included:

- Simplify qualification process
- Improve inspector education and training
- Better align certification with ICC – Residential/Commercial

The following existing requirements were discussed for planning purposes

§ 143-151.13(b)
INSPECTOR TYPES

(1) Building inspector.

- (2) Electrical inspector.
- (3) Mechanical inspector.
- (4) Plumbing inspector.
- (5) Fire inspector.
- (6) Residential changeout inspector.

§ 143-151.13(b2)

LEVELS I, II, III

Occupancy
Stories
Square Feet

11 NCAC 08 .0706

Assembly
Business
Education
Hazardous
Factory Industrial
Institutional
Mercantile
Residential
Storage
Utility and Miscellaneous

Two primary legislative drivers have been identified:

1. 2018 to **2024** State Building Code update (6-year cycle)
2. 2025 Create new **Residential Code Council**

Hejduk presented to the committee four options in order to achieve the goals presented:

- Update 17* existing Board courses from 2018 to 2024 Code (**Energy Conservation Code not included.*)
- Amend Guidelines for Board courses, tests: split Residential / Commercial curriculum for Level I Residential and Level II Commercial; offer supplemental self-study online; apprenticeship program; standardized tests.
- Amend Rule .0706 for type and size of buildings that Level I, II, III are qualified to inspect and approve. Delete tables.
- Amend mandatory Board course, sponsor, probationary rules.

Hejduk shared drafted revisions currently in development for the proposed rule changes for 11 NCAC 08 .0706 and 11 NCAC 08 .0707.

Michael Crotts made a motion to move forward the draft proposed for 11 NCAC 08 .0706 and 11 NCAC 08 .0707 rule changes and the five trade drafted individual rules to the Policies and Procedures Committee at the October 24, 2023, Regular Board Meeting. Fleming El-Amin seconded the motion. Motion carried.

Beth Williams shared the existing committee agendas for the morning session of October 24, 2023, Board meeting.

3. Public Comment

No public comment.

4. Adjournment

Michael Crotts motioned to adjourn the meeting. Fleming El-Amin second the motion. Motion carried. Meeting adjourned.

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