

**Fire and Rescue Commission
Pinecroft Sedgfield Fire Department, Greensboro
October 10, 2017**

Attendees: Harley Cook, Chairman
Jerry Laws
Randy Thompson
Josh Smith
Walter Gardner
Hubert Massengill

Kevin Gordon
Jerry Coble
Robert Poe
Ken Briscoe
Cloyce Anders
Phil Welch

Welcome, Call to Order, Invocation

Chairman Harley Cook called the meeting to order at 10:00 a.m. and asked Ken Briscoe to give the invocation.

Ethics Statement

Chairman Harley Cook present the Ethics Awareness and Conflict of Interest reminder as required by the North Carolina State Ethics Commission. There were no conflicts reported at this time.

Approval of Agenda

Motion was made by Kevin Gordon to accept the Agenda, second by Ken Briscoe. Motion carried.

Approval of Minutes

Motion was made by Cloyce Anders, seconded by Walter Gardner to approve the minutes of the July 2017 meeting. Motion carried.

Presentation – Harley Cook

Two resumes presented for The NC Fire Marshals Association position on the Certification Board.

Motion was made by Jerry Coble to elect Alex Callozo, motion was seconded by Kevin Gordon. Motion approved.

Board Reports

Certification Board Update – Kevin Gordon, Chair, Certification Board (see attached) Effective October 1, 2017, Level I Instructors may qualify to teach certification programs.

Walter Gardner made a motion to accept the Certification Board's report. Jerry Laws seconded the motion, motion carried.

Commission went into Closed Session with Attorney Robert Croom.

VSWCF Board– Cloyce Anders provided a report from the Volunteer Safety Workers Compensation Board.

Certified Fire Investigator Board Update – Kim Williams (see attached)

Kevin Gordon requested closed session. Motion seconded by Harley Cook. Motion passed.

Walter Gardner made a motion to allow attorney to be present in closed session, Jerry Coble seconded the motion. Motion approved.

Jerry Law requested meeting be returned to open session. Motion seconded by Harley Cook. Motion passed.

New Business

Certification Board Member – Kevin Gordon and Josh Smith

Kevin Gordon made a motion to approve the request to add representation from the North Carolina Professional Firefighters Association to the Certification Board. Phil Welch seconded the motion. Motion carried.

Kevin Gordon made a motion to remove the permanent member from the North Carolina Community College Systems Office and replace it with representation from the North Carolina Community College Fire and Rescue Advisory Board. Cloyce Anders seconded the motion. Motion carried.

Harley Cook requested closed session. Motion seconded by Ken Briscoe. Motion passed.

Harley Cook requested meeting be returned to session. Motion seconded by Ken Briscoe. Motion passed.

Ken Briscoe made a motion to appoint Brian Taylor as the Executive Director of the Fire and Rescue Commission. Motion passed.

Office State Fire Marshal Update – Brian Taylor

Brian Taylor gave an updated report for OSFM on the 3 new Inspectors hired, the 2 Fire Investigator positions, and State Fire and Rescue Training Facility partnership. NC DOI OSFM and NC Air National Guard have partnered for a training facility for \$30 a day.

Mike Williams, filling in for Shannon Bullock, reported on Fire Prevention week at OSFM, “Walk your child to school” day, and Operation Medicine Drop Day for Safe Kids and Injury Prevention report.

Kim Williams gave an update on OSFM’s quarterly Certification report, NFA courses (two Youth Fire Setter NFA courses will be in October, field site visits, Image Trend, and NFA Weekend.

Derrick Clouston gave an update on the 3 new OSFM Inspectors, 9s Rules, grants, the Assistant Grant Admin position, Breathing Equipment School course, High Angle Rescue II and IV course, Thermal Imaging School, and Fire Investigator Technician course.

The next Commission Meeting will be January 9, 2018 at Pinecroft Sedgefield Fire Department in Greensboro.

With no other business to be addressed today, the meeting was adjourned.

Respectfully Submitted,
Devin Cockrell