



## Planning for the Fire Grant

We are excited to highlight the following tips to guide you through the fire grant application period:

Important Dates	
<b>Fire Grant Application Opens</b>	First Business Day in January
<b>Deadline for Application Submission</b>	March 1
<b>Fire Grant Awards Announced</b>	May 15
<b>Deadline to Submit All Required Documentation</b> (Invoices, Proofs of Payment, Serial Numbers, etc.)	September 30

**NOTE:** Please do not order any equipment before the award date. Grant funds cannot be used toward items purchased before the award date.

\*Extensions will not be allowed on grant equipment that is ordered late.

### Equipment

\*The current grant equipment list is available through the grant application. Other listed versions are invalid.

\*Items that are **not** on the equipment list are not grant-eligible and should not be listed under another item's description.

\*Shipping & handling, parts, and installation fees **CAN** be included in the unit price requested as they are reimbursed.

\*Taxes are **NOT** reimbursed and should not be included.

\*When requesting items requiring a description (ex: *specify size, length, band, and/or length*), please ensure a description/specification is included.

\***SCBA Completes:** This item does not cover the purchase of just the harness. It **must** include the purchase of bottles and masks for the full SCBA.

\***Capital Improvements & Apparatus:** All capital improvement and apparatus requests **MUST** be pre-approved by OSFM before the **March 1** application submission deadline. Please call and speak with your county's grants liaison for more information.

\***NOTE:** A list of vehicles is required to be entered **ONLY** if the department is requesting an apparatus/truck on the current application.



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### **Additional Information:**

\*For any chief changes since the last grant cycle, please update OSFM with your current contact information.

- Please submit a letter on department letterhead to [FireRescueGrants@ncdoi.gov](mailto:FireRescueGrants@ncdoi.gov) with the following information:
  - Chief's Name
  - OSFM-ID (for new chief)
    - If the new chief does not have his/her own personal OSFM-ID, an email with a link to create one will be emailed.
  - Primary Mailing Address
  - Primary Email Address
  - Primary Phone Number
  - Signed by Board of Directors President / Town Manager (whichever is applicable)

\*Please verify and ensure your contact information is updated to ensure the chief has access to the OSFM24 grant portal. The chief may elect to add an "Administrative Assistant" to fill out the application, but ONLY the chief can submit the grant application.

### **Contact Us:**

\*If you have any questions, please reach out to your assigned grants liaison (by county):

<https://www.ncosfm.gov/fire-rescue/fire-rescue-grants-and-relief-funds/grants-relief-funds-contacts>.

\*For general inquiries, contact us as [FireRescueGrants@ncdoi.gov](mailto:FireRescueGrants@ncdoi.gov).